

General Manager's Report. Ms. Spinks provided an update on the tentative timeline for the expansion project highlighting tasks completed through June 1. To Ms. Seaver's request to provide an updated list of local contractors to the board members, Ms. Spinks affirmed that a list will be emailed to the entire board. Ms. Spinks also commented on the upcoming pre-bid meeting to be held on June 16 at the Convention Center. Ms. Spinks reviewed the Construction Economic Impact 'Shovel Ready' flyer. Ms. Spinks introduced Senior Vice-President of Visit Savannah, Jeff Hewitt and Vice-President of Communications and Marketing, Jeremy Harvey to present the annual partnership update. Mr. Marinelli provided a brief overall summary prior to the presentation.

Chairman's Report. Mr. Smith commented on the hotel expansion project currently on hold pending the economic environment. Mr. Smith also appointed the SGCCA nominating committee to be Ms. Quattlebaum Edwards, Mr. Ansley Williams and Mr. Ben Polote Jr. to appoint officers to the board. Reminder to board members to review and sign the annual conflict of interest statement which will be sent electronically for signature for those board members not present onsite.

Chairman Smith asked for any other business; hearing none. then adjourned the meeting at 12:16pm.

Respectfully Submitted,



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Lorri Smith, Secretary-Treasurer

# Savannah Georgia Convention Center Authority

Minutes of the Board of Directors  
Wednesday, June 10, 2020, 11:00am

Via onsite Meeting Rooms 105/106 and Teleconference (Zoom Meeting) ~ Savannah Convention Center

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**Members present:** Ruth Quattlebaum Edwards, Pat Farrell, Joe Marinelli, Martin Miller, Jeanne Seaver, Mark Smith, Mark Spadoni, Ansley Williams **Members absent:** Ben Polote Jr., Lorri Smith and Trip Tollison **Also present:** Paul Threlkeld, Marc Friday, Frank Poe, Katie Nussbaum, Lee Hughes, Jeff Hewitt, Jeremy Harvey, Michael Owens and SITCC staff: Sherrie Spinks, Gail Terrell, Stephen Hall, Ronnie Hickman, Angela Daniels and Jamie Parks

Chairman Smith convened the meeting at 11:11am. Mr. Hall confirmed board members Pat Farrell and Joe Marinelli on the teleconference and GWCCA Executive Director, Frank Poe; in addition to Katie Nussbaum (Savannah Morning News).

Chairman Smith asked for approval of the Minutes and Treasurer's report which also included the June budget workshop minutes. Motion made by Ms. Quattlebaum Edwards; seconded by Mr. Spadoni and approved by unanimous voice vote.

Counsel Report. Mr. Threlkeld stated no report at this time.

External Affairs. Mr. Hughes commented that Mark Smith, Ben Polote Jr., and Ruth Quattlebaum Edwards were re-appointed by the Legislature for a 3-year term. Mr. Hughes also commented on recent local legislative elections outcomes.

Financial Report. Mr. Hall commented on the success of the SCC staff's cost controls implemented in April. Mr. Hall further stated that the SGCCA forecast is similar to the financials reviewed at the recently held budget workshop last week with hotel/motel tax impact being unknown at this time. Mr. Hall provided an update on the Business Interruption Insurance stating that documents have been submitted to justify the claim.

Sales and Marketing Report. Ms. Daniels reviewed a sales report which included cancellations, postponements, rescheduled and actualized events. Ms. Daniels reviewed upcoming June, July, August and September 2020 events in addition to the Pace report. Ms. Daniels confirmed that the Chiefs of Police event scheduled for July will have a pre-planning meeting in the near future. To Mr. Spadoni's question to Mr. Poe with regards to any events held at GWCC, Mr. Poe replied that GWCC recently held a successful small event. Mr. Spadoni suggested the receipt of testimonials from all events to alleviate customer concerns to which the members affirmed.

Operations Report. Mr. Hickman provided the Operations Report which included team highlights, creation of a business return plan, new electrical wiring in concessions and an update of capital projects. Mr. Hickman also provided an update on the current Expansion-Utility relocation project.

Food and Beverage Report. Mr. Parks commented on the sign on the side of the Drayton Parking Garage which shows a picture of himself and Executive Chef, Kasey Thexton as an example of "Frontline Heroes" preparing daily meals primarily for feeding the homeless via the City of Savannah. Mr. Parks provided a Food Service financial review in addition to highlighting the new plexi-glass installed at the concession stand.