

# WELCOME TO SAVANNAH CONVENTION CENTER

We're pleased to be your hosts and ready to help make your visit safe and enjoyable. In the unlikely event of an emergency, Center staff are trained to respond quickly and effectively. It's also important to be aware of some basic actions in an emergency. Please, take a moment to familiarize yourself with these **EMERGENCY RESPONSE PROCEDURES**.

## MEDICAL & OTHER EMERGENCIES

Emergency Medical Technicians are on-site for many more significant events. Center Teams is also trained on First Responder duties, including CPR and Automatic Emergency Defibrillator (AED) procedures.

### *If you encounter a medical or another emergency on campus, please:*

- Alert any Center staff in the area.
- Tap the EMERGENCY button on any Courtesy Phone (near public restrooms);
- Or dial 912-447-4077 or 912-313-6948 from any phone
- Briefly describe the emergency, then stand by to guide responding Center personnel.

## PERSONAL SAFETY & SECURITY

The Center is a public facility. While we strive to ensure public safety, proactive steps to ensure your safety & security are by far the most effective:

- Always keep your personal belongings, purses, cameras, etc., with you.
- Never leave personal belongings in the open- not under a table or in a dark corner- take them with you.
- Always be aware of your surroundings.
- Always lock your vehicle and put valuables in the trunk or out of view.
- Please, report any incident to your Event Manager or Public Safety at 912-447-4077.

## LOCAL EMERGENCY RESOURCES

### St. Joseph's/Candler Hospital

5353 Reynolds St

Savannah, GA 31405

Emergency Number: 911

Non-Emergency Number: 912.819.6000

### Memorial Health Hospital

4700 Waters Ave

Savannah, GA 31404

Emergency Number: 911

Non-Emergency Number: 912.350.8000

### Savannah Police Department

Emergency Number: 911

Non-Emergency Number: 912.651.6675

### Savannah Fire Department

Emergency Number: 911

Non-Emergency Number: 912.651.6756

### Questions? Suggestions?

Send to General Manager  
Savannah Convention Center  
One International Drive  
Savannah, GA 31402  
(912) 447-4000  
Fax: (912) 447-4722



# YOUR SAFETY AND SECURITY



## WEATHER-RELATED EMERGENCIES

In case of a Severe Weather Warning for our area, it may be necessary to relocate to areas of the building designed to withstand these conditions. Center staff will direct you to appropriate interior areas – like restrooms, stairwells, and other spaces that don't contain glass – and away from an exterior wall.

**Remember: Move away from areas with glass walls or skylights**

## EMERGENCY EVACUATION

If an evacuation is necessary, Center staff and public address announcements will assist you in moving quickly from the building to the designated Assembly Area.

## FIRE EMERGENCY

In case of fire, the Center's alarm system will activate sirens, flashing "strobe" alarms, and PA announcements about leaving the building promptly by the nearest exit.

Look around – how will you leave the area quickly if you need to?

**Remember: There are always two or more exits from any public center or function space; and the way you came in may not be the best, or closest, way out.**

## POWER FAILURE

The Center's emergency generator is designed to promptly restore power to critical areas such as exits, public concourses, and service halls after a power failure.

## LOST & FOUND

If you have misplaced a personal item during an event, please check first with your Registration Desk or Show Office and then with Center Public Safety at 912-447-4077.

After an event, items are logged into the Public Safety Office Lost & Found and maintained for 30 days. Items not claimed within 30 days of loss may be disposed of at the Center's discretion.

